

(Associate) Clinical Project Manager

AlcheraBio is a Contract Research Organization (CRO) and animal health consultancy group. We are dedicated to helping companies achieve their clinical trial goals on time, within budget, and with high-quality data. We are proud to see that our work contributes to new medical therapies that improve the lives of animals around the world.

Due to AlcheraBio's success in obtaining new business, we now have a vacancy for an experienced Project Manager. As a Clinical Project Manager you'll act as the liaison between clinical study teams, Sponsors (animal health companies) and AlcheraBio for study specific project management. You'll manage all aspects of veterinary clinical trials through close collaboration with sponsor and AlcheraBio project teams.

As you'll be collaborating with varied stakeholders such as Sponsors, Vendors and AlcheraBio personnel; relationship management, budget management, effective communication and the delivery of timely and accurate data is imperative. This role will require moderate domestic travel (10% - 20%).

Key Accountabilities:

- Serves as the main communication contact between Sponsors and AlcheraBio, central laboratories, other vendors, Investigators/sites and other study personnel.
- Obtains a clear understanding of all aspects of each study and defines the roles of AlcheraBio, the Sponsor and study personnel.
- Collaborates with the Sponsor to establish projected study timelines, including all activities specified in the study agreement. Includes responsibility to track budget and timelines of each study and revise as needed to assure milestones are met.
- Drafts and finalizes the clinical study monitoring plan, data management plan and, if appropriate, the safety monitoring plan and required documentation with the Sponsor.
- Ensures that AlcheraBio study personnel are trained on each study and collaborates with the AlcheraBio Head of Clinical Services and Chief Scientific Officer to assign staff to the study.

Your background, experience and attributes will include:

- Bachelor's degree in a scientific discipline or equivalent experience
- Proven experience in veterinary clinical trial management
- Excellent verbal and written communication skills and fluency in English
- Good organizational, problem-solving and interpersonal skills
- Able to work independently
- Solid attention to detail
- Basic understanding of financials
- Good presentation skills
- Able to travel domestically as required (moderate)

We pride ourselves on being a great company culture built around a strong set of values, and we look for a good balance of technical skill and shared vision in our people. This means you'll be highly competent at what you do (the best in the industry!), but also passionate about our company values, which are key to who we are and how we work. We actively develop our people, so there are career opportunities available for the right candidate.

If this sounds like you, take the time to put together a cover letter that reflects **who you are and why you want this position**, attach your CV and email it to kjager@alcherabio.com

About AlcheraBio and Argenta

AlcheraBio is part of Argenta, a company Founded in 2006, and a New Zealand-owned company that creates, develops and manufactures products for the global animal health industry. With operations in New Zealand, the United States and Scotland, we provide contract R&D (Pharmaceutical & Clinical) and manufacturing services to our global clients, as well as inventing new products and drug delivery technologies.